

Vermilion Parish Library computers and resources are not to be used for any illegal activity. All illegal activity is prohibited on library equipment and computers.

Before using any Internet computers, users must obtain a computer pin number from the Circulation Desk. The pin number is only valid for one computer session. They cannot be reused. **Upon completion of your session please log off of all programs and close out any remaining time.**

Anyone is allowed free Internet and Computer Use

Public Computers:

ages zero (0) to ten (10)- must have parent//adult with child at all times to use children's computers.

ages eleven (11) to seventeen (17)---need no approval or account check to use teen computers.

ages 18+-- Needs no approval or account check. Must use adult computers only.

Use is limited to a one- hour block of time.

You will have to obtain a new pin number for additional time.

Only one person may use an Internet terminal at a time.

Users may retrieve any copies printed from their computers at the Circulation Desk and are responsible for paying for all printouts made. All printouts are **10 cents per page for black and white copies and 25 cents per page for color copies.**

STAFF ASSISTANCE: Staff will provide general assistance on searching the internet and/or computer programs, but not in-depth training.

We are unable to assist with the creation or formatting of documents. These include: Word, Excel, Publisher, Power Point, creating email accounts, etc.

Users are asked not to turn off the computer or try to reboot the system. If the computer “freezes” or you have other equipment problems, ask for assistance.

Our full computer usage policies are located at www.vermilion.lib.la.us