



VERMILION PARISH LIBRARY

PO DRAWER 640 ABBEVILLE, LA 70511
405 E. ST. VICTOR ST. ABBEVILLE, LA 70510
337-893-2674 FAX: 337-898-0526

Computer and Internet Policy

Computer Assistance Statement

If a patron needs assistance on the computer, the VPL staff will be happy to assist in the basic use of the computer. Basic means computer functions that do not involve any of the patron's confidential private information. In order to protect the patron's confidential private information, the VPL staff is prohibited from assisting the patron if that assistance involves that information. Examples of such prohibited assistance include but are not limited to filling out forms, applications, etc. Vermilion Parish Library has no duty to provide assistance which involves the patron's confidential private information and disclaims any liability for failure to do so.

Computer Use Guidelines

INTERNET: Any one is allowed free Internet and Computer Use. Parental permission is not required for a child to access the Internet or Computers.

PUBLIC COMPUTERS: (One-Hour time limit unless no one is waiting to use the computers)

Ages zero (0) to ten (10) – use children's area computers **must have parent/adult with child at all times to use children's computers**

Ages eleven (11) to seventeen (17) -- use teen computers unless all are in use, then can use adult computers or a laptop.

Ages 18 and over must use only adult computers

Internet Use Guidelines

Vermilion Parish Library computers and resources are not to be used for any illegal activity. All illegal activity is prohibited on library equipment and computers

You need to obtain a pin number from the circulation desk to use a computer. The number is valid for one computer session and cannot be reused. Once you have completed your session please log off all programs and close out any remaining time. Anyone is allowed free internet and computer use. Use is limited to one hour time blocks unless no one is waiting.

If you have issues with your computer freezing for other equipment issues please ask for assistance.



VERMILION PARISH LIBRARY

PO DRAWER 640 ABBEVILLE, LA 70511
405 E. ST. VICTOR ST. ABBEVILLE, LA 70510
337-893-2674 FAX: 337-898-0526

Printing

Users may retrieve any copies printed from the computers at the circulation desk and are responsible for paying for all printouts. Printouts are 10 cents for black and white and 25 cents for color copies.

Electronic Resources Access Policy

In response to advances in technology and the changing needs of the community, the Vermilion Parish Library endeavors to develop collections, resources and services that meet the cultural, information, recreational and educational needs of the diverse Vermilion Parish communities. It is within this context that the Vermilion Parish Library offers access to the Internet and its multitude of resources.

Access to the Internet is compatible with the Library Bill of Rights and the Freedom to Read and the Freedom to View Statements of the American Library Association and with the Mission Statement of the Vermilion Parish Library. However, Internet resources are not subject to the same selection criteria that the Library uses for other materials. In addition, Internet sites or access points change rapidly and unpredictably.

The Vermilion Parish Library is responsible only for data on those pages pertaining specifically to the Library. The Library is not responsible for the availability or content of any external sites linked to these pages. The accuracy and currency of information from local community organizations, governmental agencies and all other Internet sites is the complete responsibility of the originating agency.

The Vermilion Parish Library assumes no responsibility for any damages, direct or indirect, arising from use of its connection to the Internet.

Responsibilities of Patrons

The Internet provides access to a tremendous amount of important and authoritative information assembled by government agencies, non-profit organizations, businesses, and individuals. However, some sources on the Internet provide inappropriate, inaccurate, incomplete and out-of-date information. The user must be a good information consumer, questioning the source and the validity of the information he finds.

Users are hereby notified that they are responsible for the access points they reach and for the information they receive. All Public Computers are monitored by staff. Any time that a patron engages in activities which are prohibited by the Internet Access Policy or in disruptive behavior, his computer session will be terminated; he might lose his computer privileges.



VERMILION PARISH LIBRARY

PO DRAWER 640 ABBEVILLE, LA 70511
405 E. ST. VICTOR ST. ABBEVILLE, LA 70510
337-893-2674 FAX: 337-898-0526

The restriction and monitoring of a minor's (under 18 years of age) access to the Internet, as with all other library resources, is the responsibility of the parent/legal guardian. Parents of minor children must assume responsibility for their children's use of the Internet through the Library's computers. PARENTS ARE ADVISED TO SUPERVISE THEIR CHILDREN'S INTERNET SESSIONS. The library does not act *in loco parentis* (in place of the parent).

It is the responsibility of all users of electronic resources to respect intellectual property rights. Copyright restrictions may exist for individual electronic resources. Patrons may make copies only if allowable by copyright laws or licensed software agreements.

Patrons must use computers for acceptable purposes. Any use of the Internet, computers or terminals for illegal, inappropriate or obscene purposes or in support of such activities is prohibited. The Library reserves the right to prohibit violators from future access to online services.

Illegal acts may subject violators to prosecution by local, state, or federal authorities.

Research and the Internet

Patrons should remember that the Internet is simply one among a number of information sources. The World Wide Web does not make libraries and their resources out of date. Think about the information you need and then decide what the most appropriate source will be. Specific information can often be found in books, periodicals, and other information sources available in the Library. If you need a simple fact, it might be faster to look it up in an encyclopedia, almanac or other source.

E-Mail, Chatrooms, Commercial Uses

The Library permits access to e-mail, chat rooms and e-commerce sites, as well as, social media on computers available to adults and teens 11 and older. Children's computers will be unable to access these services. Children under eleven may use the adult computers if accompanied by a parent or guardian.

Wireless Internet Access

Free wireless Internet access is available at all library locations. You will need a notebook/laptop computer or wireless device with 802.11b or 802.11g wireless networking. If



VERMILION PARISH LIBRARY

PO DRAWER 640 ABBEVILLE, LA 70511
405 E. ST. VICTOR ST. ABBEVILLE, LA 70510
337-893-2674 FAX: 337-898-0526

you are not sure if your notebook/laptop computer or other device has this functionality, please check with the manufacturer or supplier of your equipment.

The Vermilion Parish Library offers to patrons open public wireless Internet access free of charge subject to the following terms and conditions:

Wireless Limitations and Disclaimers:

- Wireless Internet access is provided with no guarantee and no warranty. You may encounter some “dead” spots in a library where wireless reception may be limited. If you have trouble accessing the Internet or staying online please move to a different location within the library.
- The wireless Internet access we offer is filtered. By choosing to use this free service, you agree to abide by the Vermilion Parish Library Internet Access Policy. This policy states the limitations of Internet access, your responsibilities for using that access, and provides examples of acceptable and unacceptable uses.
- Data transferred through the wireless network is not secure and may be monitored, captured, or altered by others.
- The Vermilion Parish Library assumes no responsibility for the protection of personal patron equipment or for laptop configurations, security, or data files resulting from connection to the Library's network.
- The library is exempt from liability for data stolen, altered or deleted while using the wireless access.
- Library staff is not able to provide technical support and is free of responsibility in regard to patrons’ computers or other equipment in accessing the wireless network. No guarantee can be made that you will be able to make a wireless connection.
- At its sole discretion, the Vermilion Parish Library may terminate this public access at any time and without prior notice.
- Printing is available via the wireless network.
- Headphones will be required by patrons listening to audio content inside the Library while connected to the wireless network. Wireless users must provide their own headphones. Headphones are available for purchase at the circulation desk.
- In using the free wireless Internet access, the patron agrees to release, indemnify, and hold harmless, the Vermilion Parish Library, its administration and employees, and any affiliate, from any damage that may result from the use of the wireless Internet access.



VERMILION PARISH LIBRARY

PO DRAWER 640 ABBEVILLE, LA 70511
405 E. ST. VICTOR ST. ABBEVILLE, LA 70510
337-893-2674 FAX: 337-898-0526

- Patrons using the wireless Internet access agree to abide by all the rules and regulations of the Vermilion Parish Library Electronic Resources Access Policy.
- The Library assumes no responsibility for the safety of equipment or for notebook/laptop computer or other wireless device configurations, security, or data files resulting from connection to the Library's wireless access.

Non-Library Hardware and Software

Patrons may not attach other hardware (laptops, CD-ROM drives, printers, etc.) to the Library's public computers or library connections and may not install their own software.

Downloading

Files cannot be saved to the Computer's hard drive. However, downloading information to a flash drive is allowed.

Filtering

In accordance with Section 54.520 (c), Code of Federal Regulations, Title 47-- Telecommunications, the Library is required by the FCC to install filters on its public computers, as the default setting. This is to ensure compliance with the provisions of the Children's Internet Protection Act (CIPA). This enforces a policy of Internet safety that includes monitoring the online activities of minors and the operation of a technology protection measure, in order to protect against access to visual depictions that are obscene, child pornography, or deemed harmful to minors. Unauthorized disclosure, use and dissemination of personal identification information regarding minors are prohibited.

Additionally, the Library filters access to proxy sites, hacking sites, and illegal download sites. The Library also restricts access to high-bandwidth sites.

Cyber Bullying

Cyber bullying involves the use of information and communication technologies to support deliberate, repeated, and hostile behavior by an individual or group that is intended to harm others. The Library reserves the right to prohibit violators from future access to online services.



VERMILION PARISH LIBRARY

PO DRAWER 640 ABBEVILLE, LA 70511
405 E. ST. VICTOR ST. ABBEVILLE, LA 70510
337-893-2674 FAX: 337-898-0526

Virus Warning

Although the library uses a program which checks for viruses there is no guarantee that media will be protected. It is possible that downloaded software from the Internet may contain a virus. The Vermilion Parish Library is not responsible for any damages, direct or indirect, or for any liability that may arise from saving or downloading files to any media.

Reserving Computers

Internet access computers and terminals are available on a first-come, first-served basis. All Internet work sessions, including printing, must be finished 30 minutes before closing time. Specific guidelines for scheduling and use of computers are available at all libraries.

Printing

8½X11 and 8½X14 black & white \$0.10 per page

8½X11 and 8½X14 Color \$0.25 per page

Anything larger than 8½x14 black & white \$0.25 per page

Anything larger than 8½x14 color \$0.50 per page

Computer Rules for Patrons:

Effective November 5, 2020

1. Because we receive ERATE (federal monies) you are not to refuse anyone use of a computer with the exception of the following rules. You never know when a federal monitor would visit our library.
2. Library cards or a pass will be necessary to access the computers.
3. If a person does not have a library card, please let them know a card is recommended for computer use; please offer them one.
4. If person does not want a library card and just needs to use the computer for that day you will give them a computer pass.

Adopted by the Vermilion Parish Library Board of Control on November 4, 2020.